

**Australian Universities Quality Agency Ltd
ACN 092 938 200**

**AUQA Board Meeting 2007/3
10.00am, Tuesday 21 August 2007**

**AUQA Board Room
Level 10, 123 Lonsdale Street, Melbourne, VIC 3000**

AGENDA

- 1. ATTENDANCE & APOLOGIES**
- 2. MINUTES OF MEETING 2007/2 HELD ON 05 JUNE 2007**
To endorse the minutes of meeting AB2007/2
- 3. MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA**
- 4. AUDIT MATTERS**
 - 4.1 Audits 2007**
To receive a report on the 2007 audit program
Paper AB2007/3/4.1 and Attachment
 - 4.2 Audits 2008**
To receive a report on the 2008 audit program
Paper AB2007/3/4.2 and Attachment
 - 4.3 Audits 2009**
To receive a report on the 2009 audit program
Paper AB2007/3/4.3 and Attachment
 - 4.4 NSAI Audits**
To receive a report on the NSAI audit program
Paper AB2007/3/4.4
 - 4.5 Progress Reports**
To receive a report on the progress reports received from the auditees
Paper AB2007/3/4.5 and Attachment
- 5. AUQA POLICY AND BOARD ISSUES**
 - *5.1 Audit Follow-up**
To discuss the proposals for strengthened attention to following up the audit reports
Paper AB2007/3/5.1 and Attachment

***5.2 Document Handling**
To discuss the recommendations of the Working Group on 'Document handling, retention and destruction'
Paper AB2007/3/5.2 and Attachment

5.3 Review of AUQA
To receive the progress report on the Action Plan
Paper AB2007/3/5.3 and Attachment

5.4 Audit Cycle 2
To receive an update on the projects related to Cycle 2 and feedback from the 2008 auditees on the Framework for Standards, Evidence and Outcome
Paper AB2007/3/5.4

***5.5 Self-review of the Board**
To discuss the approach to the Board review
Paper AB2007/3/5.5 and Attachment

6. FINANCE MATTERS

6.1 Financial Statements
To receive financial report for the period ending 30 June 2007
Paper AB2007/3/6.1 and Attachment

***6.2 Finance Committee Matters**
To receive a report from the Finance Committee
Paper AB2007/3/6.2 to be circulated later

***7. CHAIR'S REPORT**
To receive a report from the Chair

8. EXECUTIVE DIRECTOR'S REPORT
To receive a report from the Executive Director on AUQA activities
Paper AB2007/3/8

9. DEST / MCEETYA MATTERS

9.1 MCEETYA Matters
Directors may note that MCEETYA has appointed a new Secretary, Ms Lesley Foster (w.e.f. 12 July 2007). Directors may have other oral updates on MCEETYA, AESOC and JCHE matters

9.2 Transnational Quality Strategy (TQS)
To receive a report on the developments related to TQS

10. OTHER BUSINESS
*(a) Dates for the 2008 meetings of the Board
(c) Any other items of business raised by Directors

11. NEXT BOARD MEETING

Meeting AB2007/4 29 November 2007