

**Australian Universities Quality Agency Ltd
ACN 092 938 200**

**AUQA Board Meeting 2007/3
10.00am Tuesday 19 August 2008**

**AUQA Board Room
Level 10, 123 Lonsdale Street, Melbourne, VIC 3000**

AGENDA

- 1. ATTENDANCE & APOLOGIES**

- 2. MINUTES OF MEETING 2008/2 HELD ON 3 JUNE 2008**
To endorse the minutes of meeting AB2008/2

- 3. THE AGENDA**
 - 3.1 Approval of the Agenda** and items to be starred; approval of all un-starred items

 - 3.2 Matters arising** not listed elsewhere on the agenda

- 4. AUDIT MATTERS**
 - *4.1 Audits 2008**
To receive a report on the 2008 audit program
Paper AB2008/3/4.1 and Attachment

 - 4.2 Audits 2009**
To receive a report on the 2009 audit program
Paper AB2008/3/4.2 and Attachment

 - 4.3 Audit Schedule 2010 Onwards**
To receive a report on the national audit schedule 2010 onwards
Paper AB2008/3/4.3 and Attachment

 - 4.4 Progress Reports**
To receive a report on the progress reports received from the auditees
Paper AB2008/3/4.4

 - *4.5 Auditor Appointment**
To approve auditors to AUQA's auditor database
Confidential Paper AB2008/3/4.5

5. AUQA POLICY AND BOARD ISSUES

***5.1. Annual Performance Review of the ED**

To receive a report from the sub-committee of the Board on the annual performance review (and salary adjustment) of the ED (Acting Chair will report and recommend)

Confidential

5.2. AUQA Policies

To receive an update on the revisions to the Risk Register
Paper AB2008/3/5.2 and Attachment

6. ENVIRONMENTAL SCAN

6.1 External Liaison

Directors may have oral updates on interactions with external stakeholders (Some have been covered in the ED's report.)

7. FINANCE MATTERS

7.1 Finance Committee Matters

To receive the Financial Statement for the period ending 30 June 2008 and a report on other matters

Paper AB2008/3/7.1 and Attachments 1-2

***8. CHAIR'S REPORT**

To receive a report from the Chair

9. EXECUTIVE DIRECTOR'S REPORT

To receive a report from the Executive Director on AUQA activities

Paper AB2008/3/9

10. MCEETYA / DEEWR MATTERS

10.1 MCEETYA Matters

Directors may have oral updates on MCEETYA, AESOC and JCHE matters (Some have been covered in the ED's report.)

11. OTHER BUSINESS

Any other items of business raised by Directors

12. NEXT BOARD MEETING

Meeting AB2008/4 25 November 2008

2009 meetings (Proposed) Last week of February, May, August and November 2009 on Tuesdays.